

COUNTY OF SACRAMENTO
IN-HOME SUPPORTIVE SERVICES
ADVISORY COMMITTEE

Draft Minutes
August 19, 2026
1:30 pm – 3:30 pm

Attendees: Leon Cain, Suzanne MacDonald, and Michele Stuart,

Absent: Joseph Wilson

Staff & Guests: Elizabeth Brown (PA), Leon Cain (Resources for Independent Living – RIL), Peter Fang (PA), Charastina James (SEIU2015), Deanna Jekayinfa (PA), Amy Lee (PA), and Veranda White (DCFAS-IHSS).

- I. Called to Order at 1:35 pm by Acting Chair – Michele Stuart
- II. Introductions:
- III. Consent Calendar
 - A. Agenda – Motion – Michele Stuart, 2nd Leon Cain - all in favor - approved
 - B. Minutes – Motion - Michele Stuart, 2nd Leon Cain all in favor – approved.
- IV. Reports
 - A. Chairs Report: –: Michele Stuart – No report
 - B. SEIU2015 – Charastina James
 - a. SEIU went to Michigan to help start an IHSS union in Detroit. Detroit’s version of IHSS does not have a Public Authority or union component.
 - b. Fundraisers/community service
 - i. Backpack drive
 - ii. Spaghetti dinner –
 - 1. Conferences
 - 2. Scholarships
 - 3. Bereavement fund
 - c. Charastina – Questions
 - i. Can SEIU2015 receive a copy of the Orientation sign-in sheet?
 - 1. Amy – We will research and get back with you.
 - ii. How are hours determined for recipients, specifically children?
 - 1. Veranda – Hours are determined by the abilities of each individual consumer. Children’s hours are determined by abilities that are reasonable for a child their age. How much verbal and hands on assistance the child needs. Children 5 and under are not given hours for age-appropriate task. Laundry, cooking, assisting with

eating, dressing and bathing are a parent's responsibility. A child may have extraordinary needs and receive hours that should be reasonable for that child's age. Paramedical needs are granted regardless of age. 14-year-old children should be able to dress and bath themselves and can complete domestic task such as: laundry, cleaning, shopping and errands.

iii. Charastina –Parent reached out to the social worker as the social worker stated, “these are task parents should perform for this age group”. The child has paramedial needs.

a. Veranda – sometimes people make mistakes. You can always appeal a case.

i. Suzanne – I had to appeal it took about 6 months.

ii. Leon – You should keep post dated envelopes with your letters. I also had a provider who was told it was illegal for the provider to change her husband's catheter

iv. Charastina – providers state they reach out to the worker and never receive a return call.

1. Veranda – workers should return calls in 24-72 hours. If a worker does not call within 72 hours, call 916-874-9471 and ask to speak with a supervisor. Providers/recipients should keep their information up to date.

v. CPR – Training:

a. Amy – Providers can sign up through Eventbrite for CPR training. The next training is August 21st, must have a minimum of 8 people attend the class, maxim number of available seats is 15 and there are 18 people on the waiting list. The next dates will be Augst 21st and September 11th. We try to provide 2 CPR trainings a month. The union also provides names for the CPR training. We are planning for the October trainings. Only active providers can attended CPR training.

i. Charastina – How can the union receive an active list of providers?

1. SEIU2015 will need to verify last timesheet and last time the provider received pay for working from the provider.

C. DCFAS – Department of Child, Family and Adult Services – Veranda White – No Report

D. Public Authority – Peter Fang, Supervisor Provider Registry:

a. Provider Enrollment

b. July 2026 stats

i. 1059 providers attended provider orientation

ii. 2400 clients came to the front counter

1. Leon: Are these new providers attending orientation?

a. Yes - Peter

c. Registry July stats.

i. 491 registry list requests

ii. 487 registry providers

iii. 360 available registry providers

1. Suzanne – How many available registry back-up providers?

a. 237 available (316 total)

2. Suzanne – Do people update on the registry?

a. Amy, - Yes, registry providers update every day in the BOUNDS portal page.

3. Leon – How can we help providers find a registry provider?

a. Contact the registry at 916-874-2888 #3 or email at ihss-pa-recipient-registry@saccounty.gov

4. Emergency providers:

a. Our social worker (Elizabeth) reaches out to a provider on the back-up list, to see if they can take an emergency recipient. SW will go out and have the recipient sign the SOC426A. Back-up providers can work 80 hours of back-up time.

b. Accent care 4 hours a day 3 times per month.

5. Leon – Does every state have IHSS?

a. Amy – Not the same structure

6. Leon – What are the options to livestream this meeting.

a. Deanna – Our meetings fall under the Brown Act (see hand out at meeting). The key components of the Brown Act are:

i. Meetings must be held in open forum

ii. Post agendas to at least 48 hours before the meeting.

iii. Allow Public attendance and participation

iv. If the meeting is via ZOOM or other online open forum, any members who are not present at the regular meeting location must provide their address location 48 hours before the meeting. Stream must be continuous.

E. Old Business:

a. None

F. New Business:

a. None

V. Committee Matters:

A. CICA Conference Call Report – No report.

VII. Public Comment: None

VIII. Meeting adjourned at 2:24 pm.