

COUNTY OF SACRAMENTO
IN-HOME SUPPORTIVE SERVICES
ADVISORY COMMITTEE

Draft Minutes
June 17, 2026
1:30 pm – 3:30 pm

Attendees: Suzanne MacDonald, Michele Stuart, and Joseph Wilson

Absent: None

Staff & Guests: Elizabeth Brown (PA), Leon Cain (Resources for Independent Living – RIL), Peter Fang (PA), Charastina James (SEIU2015), Deanna Jekayinfa (PA), Amy Lee (PA), Ruben Medina (Provider for Joseph), and Veranda White (DCFAS-IHSS).

- I. Called to Order at 1:43 pm by Acting Chair – Joseph Wilson
- II. Introductions:
- III. Consent Calendar
 - A. Agenda – Motion - Joseph Wilson, 2nd Michele Stuart - all in favor - approved
 - B. Minutes – Motion - Joseph Wilson, 2nd Michele Stuart - all in favor – approved.
- IV. Reports
 - A. Chairs Report: –: Joseph Wilson, Acting Chair – (see CICA call).
 - B. SEIU2015 – Charastina James – No report – new representative for SEIU2015.
 - C. DCFAS – Department of Child, Family and Adult Services – Veranda White
 - a. Tele-Health a new IHSS process that allows qualified recipients to have a telephone visit in lieu of a home visit. The program started last year. If you think you may qualify, reach out to your social worker.
 - i. Leon – What about non-verbal recipients.
 - 1. Veranda – The recipient’s regular spokesperson would be contacted.
 - D. Public Authority – Amy Lee:
 - a. We currently are having equipment instillation in the orientation room. No orientations the week of June 15, 2026. We will have orientation next week on Thursday and Friday (75 appointments a day).
 - b. Joseph – Is there any options that we can have video-meetings.

- i. Amy – The remodeling we are doing may make video-meetings an option.
- c. Charastina – Can providers be grandfathered into the registry?
 - i. Amy – All providers need to apply for the registry and complete the registry process.
- d. Leon – Length of time to receive prints.
 - i. Deanna – DOJ Process
 - 1. Provider livescan at a livescan location. The livescan location then submits the prints to Department of Justice (DOJ).
 - a. We receive Department of Justice (DOJ) response
 - i. DOJ pass
 - ii. Delay notice –
 - 1. After receiving a delay notice the DOJ may response in a few days with results or longer.
 - 2. We are unable to reach out to the DOJ for a minimum of 45 days on a delay notice.
 - iii. NO DOJ results received
 - 1. Provider contacts the Public Authority they have not received their provider number or been re-activated. We research out and find that we do not have DOJ results.
 - a. If we are unable to locate their livescan, we ask the provider to email a copy of the DOJ form they used during orientation.
 - i. No prints because the provider used a form from another county. Provider needs to re-print or,
 - ii. The livescan company did not send the livescan to the DOJ. It is still in livescan companies' machine. We have the provider reach out to the livescan location.
- iv. Received DOJ Tier II Conviction.
 - 1. The provider will receive a letter stating they have a Tier II and receive all necessary paperwork for the provider.
 - 2. If the provider has submitted a SOC426A, our DOJ employee then generates the Tier II waiver for the recipient to sign. The recipient will sign

the waiver and return the form to the Public Authority. Then the Waiver will need to go through quality assurance (QA). Once verified through QA our DOJ employee sends the paperwork to the payroll supervisor who will complete the payroll process. *An SOC426A must be submitted to the Public Authority before a Tier II waiver can be generated. Only the Public Authority can generate a waiver.

v. Provider has a Tier I conviction. The provider can't be a provider for 10 years.

e. Joseph – Is there any options that we can have video-meetings.

i. Amy – The remodeling we are doing may make video-meetings an option.

E. Old Business:

a. Joseph confirmed he is willing present about the IHSS Advisory Committee two times a week during provider orientation. The goal is to get more AC members.

i. Charastina – Will this extend the length of the provider orientation

1. Deanna – No it would just be a few additional minutes.

F. New Business:

a. Joseph made a motion to vote for a new chair and vice chair at the next advisory committee meeting. – Michele 2nd, all in favor.

V. Committee Matters:

A. CICA Conference Call Report – Joseph Wilson

b. Governors May revised budget changes were rejected by the Assembly/Senate.

i. Eliminate back up provider

ii. Cost shift from what the state is paying non-federal share of IHSS, that may go to the county.

iii. Alignment of termination of MediCal in IHSS through automation.

iv. MediCal asset limit. (aged and disabled medical program) was \$2000 single, \$3000 couple. Individual than increase to \$130,000 single \$190,000 couple. 2024 asset limit was lost.

v. Additional proposal not specific to IHSS but related to MediCal.

1. Related to aged and dis

vi. Reduce APS budget by \$70 million

vii. Increase food bank funding by \$30 million

VI.

A. Questions

- a. Michelle – What about providers who commit a crime after they fingerprint.
 - a. Deanna - IHSS Public Authority receives a subsequent arrest report for all livescan results. Which may become a subsequent conviction. If the results becomes a subsequent conviction, the providers status may change from being able to be a provider status may change to not eligible for the registry – removed from registry, a Tier II crime – the provider would then need a waiver to provider care for each recipient – also unable to be a registry provider; finally the provider could become a Tier I – and not be eligible to provide care for 10 years.
- b. Leon – There seems to be a lack of providers.
 - a. Amy – We have the Registry Connect on June 22nd where we invited potential registry providers to come for an interview. We have been working to process all existing applications to help grow our registry provider pool.

VII. Public Comment: None

VIII. Meeting adjourned at 2:10 pm.