

COUNTY OF SACRAMENTO
IN-HOME SUPPORTIVE SERVICES
ADVISORY COMMITTEE

October 19, 2016

Attendees: Denise Blockmon, Francisco Godoy, Deborah Hibbler, Leoma Lee, Carolyn Rose, Joe Samora, Stormaliza Powmacwizalord, and Suisan Weinheimer-Boyle

Absent: Kimberly Lathrop, and Antoinette Lopez-Coles

Staff & Guests: Sandy Deutsch (DHHS), Deanna Jekayinfa (PA), Megan McGeary (Interpreter), Bonnie Newman, Auriel Palomar (InAlliance), Teresita Perez, Rick Simonson (PA), Heidi Skinner (Interpreter), and Vitaliy Tsymbal

- I. Called to Order at 1:02 pm by Chair Joe Samora
- II. Introductions
- III. Consent Calendar
 - A. Agenda: Unanimous approval (Rose/Lee)
 - B. Minutes: N/A
- IV. Reports
 - A. Chairs' Report: No report
 - B. Service Employees International Union (SEIU) Local 2015: Not present
 - C. Adult and Aging Commission, Dr. Gordon Marshall, Liaison: Chair Lisa Radell resigned from Adult and Aging Commission. Deb Burger is the interim Chair and Dr. Gordon Marshall is the new Vice-Chair of Adult and Aging Commission until an officer election in January 2017.

Area 4 Agency on Aging published two surveys "Growing Old In Sacramento" they polled 100 senior over the age of 60:

1. The first survey asked what services do not need to be funded by the federal government.
 - i. Adult care
 - ii. Legal services
 - iii. Peer counseling
 - iv. Remodel homes – repairs senior homes
 - v. Senior lunch sites (places seniors can go for lunch)

2. The second survey asked what services should be funded by the federal government.
 - i. Meals on Wheels
 - ii. Transportation services
 - iii. In home care – respite services
 - iv. Senior lunch sites (places seniors can go for lunch)
 - v. Remodel homes – repair senior homes
 - vi. Peer counseling
 - vii. Legal services

Adult and Aging Commission questions the validity of the findings for both surveys.

November 1, 2016, there will be a meeting at the County Board of Supervisors from 1:30 – 3:30 p.m., on “Growing Older in Sacramento.”

D. Department of Health and Human Services (DHHS) Senior and Adult Services, Sandy Deutsch, IHSS Supervisor:

Sandy introduced her successor: Vitaliy Tsymbal. Sandy’s last day with IHSS will be December 2, 2016.

Interviews were conducted for the new unit of eight Social Workers and one unit Supervisor. Additional Supervisor vacancy interviews will be in early November. Hired one new Chinese language and culture Social Worker. Many of the Social Workers have taken and passed the Social Worker Supervisor exam, so some of our staff may move into Supervisor positions that leave vacant Social Worker positions which will need to be filled. We also hired four Office Assistants. Once trained, they will be assigned to a unit and assist the Social Workers with processing paperwork. Two of the Office Assistants will go to 9750 Business Drive and the other two Office Assistants will be assigned to 3701 Branch Center Road.

Workers who tele-commute have an unassigned office. Eventually IHSS will have more unassigned space. As the need arises, this will allow us to hire more staff. Our goal is to get cases from 360-370 per Social Worker down to 330 per Social Worker. IHSS also offers employees 9/80 (80 hours in nine days) and 4/10 (four ten-hour days) work schedules.

3701 Branch Center Road (OB-3) will be remodeled in three phases. Staff there will move temporarily to work stations in the Business Park Drive conference room. This may impact the meeting space for the IHSS Advisory Committee.

IHSS Payroll has specific procedures and policies they follow related to payroll and timesheets. Providers are to be paid within 10 days after timesheets are received, any errors sent to IHSS Payroll will be handled within 24 hours.

E. Public Authority: Rick Simonson, Executive Director, IHSS Public Authority:

Statewide audit is looking at late paychecks focusing specifically on working providers not getting paid on a timely basis. On November 1, 2016, Los Angeles County will be hosting a webcast/telephone in reference to the statewide audit. The audit was generated by the State Senate and Assembly because of complaints that providers were not being paid in a timely basis. Five Counties are being audited.

Secure Choice, a retirement savings plan, has been approved by the state legislature and governor. It may take a couple of years to get everyone enrolled. Those who do not wish to enroll may opt out.

Conference call – Paid sick leave stakeholders meeting is scheduled for October 26, 2016, from 10:30 am -12:00. A December stakeholder meeting deals with back-up providers.

V. Committee Matters – None

VI. California IHSS Consumer Alliance (CICA) Conference Call –:

A. Karen Kessler from the California Association of Public Authorities (CAPA):

SB1234 –provide 3 days of paid sick leave for providers.

Electronic visit verification is being required by Medicaid. This will prompt the development of electronic timesheets for reporting IHSS worked hours. It is expected pilots will be launched in May 2017 with full system rollout to follow soon after May.

Advance Pay practices being modified. Advance pay recipients providers will report every twice a month and will need to include the overtime pay. November 1, 2016, there will be a senate hearing on timesheets.

The Personal Assistance Services Council (PASC) – Los Angeles County’s IHSS Public Authority is sponsoring a call-in Town Hall meeting. Anyone can participate on October 19, 2016, between 6-7 pm.

VII. Comments:

A. Deborah Hibbler – Senator Pan discussed the glitch in the system in reference to providers who had not been paid in 2-3 months. When the new system rolled out several providers did not get paid for 2-3 months.

B. Auriel Palomar – Provider was overpaid as a timesheet had been run twice. A second provider was not paid as the hours were already used. In-Alliance has provided loans for employees due to late payment. Can a process be put into place where providers can go on-line and verify available hours?

C. Stormaliza Powmacwizalord – Concerned that as a recipient she does not understand the timesheets and hours may not always be correct.

- D. Denise Blockmon – Suggested that Stormaliza write down the hours for her providers and totals them herself then verify hours before signing timesheet.
- E. Sandy Deutsch – Explained to Stormaliza she can also call in the hours for her providers as well as a Family Services Worker (FSW) can come out, provide assistance on how to complete timesheets and you can also call payroll and ask to speak with a Fair Labor and Standards Act (FLSA) worker.
- F. Francisco Godoy – Is IHO/IHSS able to receive overtime with exceptions as Teresita Perez is not being paid overtime.
- G. Sandy Deutsch – Suggested that Teresita Perez contact IHSS Payroll and ask for a Spanish Speaking worker and to speak with an FLSA worker.
- H. Vitaliy Tsymbal – Explained that the overtime pay is not a separate check and Teresita should be getting overtime pay.

VIII. New Business: - None

IX. Public Comment: - None

Meeting adjourned at 2:25 pm.

Next meeting is November 30, 2016 at 3700 Branch Center Road, IHSS Orientation room.